

Section 3 Contract Award and Execution ~~of Contract~~

3-301 General

Section 3, “Contract Award and Execution~~of Contract,~~” of the *Standard Specifications* [“Award and Execution of Contract”] outlines the requirements for award and execution of the contract.

The Office of Office Engineer (~~Awards Unit~~)awards unit prepares and processes the documents necessary to award or reject a project. Districts recommend award of the contract or rejection of bids.

Construction ~~is responsible for administration of~~administers the contract and generally assumes ~~this that~~ responsibility at the time of award. ~~Administrative details are covered under~~ Section 3-~~802A~~801A, “Work Before Contract Approval,” of ~~the Construction Manual (this manual.)~~ covers administrative details.

3-302 District Recommendation

~~The district recommendation procedure is described in detail including questions to ask contractors in Section 1-2.08, “Bid Opening and Award,” of the Plans, Specifications and Estimates Guide–~~ describes the district recommendation procedure in detail, including questions to ask contractors.

The district must not reveal the award recommendation to any contractor or external agency or entity until ~~the final award decision is made by the~~ Engineering Services, Office of Office Engineer. makes the final award decision. The Office of Office Engineer will inform the contractor of Caltrans’ decision.